### WEST ORANGE BOARD OF EDUCATION Public Board Meeting - 6:46 p.m. – August 27, 2018 West Orange High School 51 Conforti Avenue

### Minutes

#### I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Charles (arrived at 6:56 p.m.), Mr. Robertson, Mrs. Mordecai, Mr. Alper Absent: Mr. Schwarzbaum

# II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 9, 2018.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the <u>West Orange Chronicle</u> and the <u>Star-Ledger</u>.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

#### III. EXECUTIVE SESSION at 6:49 p.m.

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to: discuss the Gregory Assistant Principal Candidate; review special education legal cases with the Board attorney; discuss settlement agreements between the parents of student numbers 1206081 and 2606128 and the West Orange Board of Education. Be it further

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mrs. Mordecai	SECOND: Mr. Robertson	<b>VOTE:</b> <u>3-0 (VV)</u>
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#### IV. PUBLIC SESSION AT 8:10 P.M.

V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF August 6, 2018 (Att. #1)

MOTION: Mr. RobertsonSECOND: Mr. AlperVOTE: 4-0 (RC)

#### VI. SUPERINTENDENT/ BOARD REPORTS

- A. Testing for Legionella in Schools
- B. Update on Kelly Elementary School Flooding
- C. Diversity Job Fair

- D. Recess Law for Grades K-5
- E. Breakfast After the Bell (Washington and Hazel)
- F. 2018-2019 District Goals

Mr. Giacobbe, Board Attorney, spoke about legal issues:

- OPMA (Open Public Meetings Act) is a law that mandates public bodies, such as a Board of Education, must give advance notice of meetings, publish notice of meetings, and conduct board meetings in public so that the community may bear witness and make public comment.
- There are exceptions that allow a Board to go into Executive Session such as: personnel, litigation, student matters, HIB and discipline. The Board must provide a specific resolution to the public before adjourning to executive session. The minutes of an executive session can be released when the matters are no longer considered confidential. Some matters, however, will never be released. These items include: Student and personnel matters, and attorney/client privileged matters.
- Investigation of an employee matter cannot be disclosed. OPMA, OPRA (Open Public Records Act) and Attorney/Client Privilege prevent disclosure.

#### VII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS at 9:40 p.m.

#### VIII. SECOND READING OF THE FOLLOWING BOARD POLICY:

Use of Physical Restraint & Seclusion 5561

MOTION: <u>Mr. Robertson</u> SECOND: <u>Mr. Charles</u> VOTE: <u>4-0 (RC)</u>

#### IX. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

#### A. PERSONNEL

#### 1. Resignations / Retirements

**a.** Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Ralph Salvatore	WOHS	Business Education	Retirement 17 years	12/1/17

#### 2. Rescissions

**a.** Superintendent recommends approval to the Board of Education for the following rescission(s):

Name	Location	Position	Effective Date
Danielle Marino	Roosevelt	Sheltered English Instruction Training	8/15/18
Sophia Rivera	Hazel	Sheltered English Instruction Training	8/15/18

#### 3. Appointments

**a.** Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Nan	ne	Location	Position	Replacement /	Guide	Step	Salary	Effective

			New				Dates
Delina Andrews	District	School Psychologist	Ulysse	MA+15	3	\$64,282	9/1/18 - 6/30/19
Alexandra Becker	District	School Psychologist	Arcila	MA+30	4	\$69,312	9/1/18 - 6/30/19
Michael Figueiredo	WOHS	Interim Social Studies Supervisor	Olshalsky reassignment	N/A	N/A	\$620.84 per diem not to exceed 10 days amended	7/1/18 - 8/31/19 amended
Jason-Lamont Jackson	WOHS	Business Education	Salvatore	MA+15	8	\$66,895 amended	9/1/18 - 6/30/19
Jillian Massey	Gregory	Grade 5	Ford reassigned	MA	10	\$63,574	9/1/18 - 6/30/19
Dwayne McNeil	Gregory	Assistant Principal	Estupinan reassigned	N/A	N/A	\$105,000 prorated	10/29/18 - 6/30/19*
Mackenzie Miller	Gregory	Grade 4 Special Education	New	MA	5	\$61,277 prorated	10/1/18 - 6/30/19 amended

\*or sooner as determined by the Superintendent

**b.** Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Simone Callaway	Washington	Paraprofessional	New	BA	3	\$30,054	9/1/18 - 6/30/19
Glenn Cannon	Buildings & Grounds	Utility	Benfante	Utility	1	\$38,000 prorated	8/28/18 - 6/30/19
Ebony Cordin	BMELC	Paraprofessional	New	Non- Degree	3	\$27,999	9/1/18- 6/30/19
Alyssa Kuglin	BMELC	Part-Time Paraprofessional	Spector	Non- Degree	3	\$23.33 per hour	9/1/18- 6/30/19
Gina Piserchio	WOHS	Paraprofessional	Alessi-Obando	BA	3	\$30,054	9/1/18- 6/30/19
Linda Wildt- Perrotta	BMELC	Paraprofessional	Robinson	BA	9	\$32,412	9/1/18 - 6/30/18

- **c**. Superintendent recommends approval to the Board of Education for the following additional summer assignment(s). (Att. #2)
- **d.** Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Michael Bridge	Liberty	Team Leader Grade 8	\$2,812	2018-2019
Colleen Ijalana OOD	Edison	Girls on the Run: Program Volunteer	N/A	2018-2019
Jason-Lamont Jackson	WOHS	Cross Country: Assistant Coach	\$6,512	2018-2019

e. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend / Rate of Pay	Effective Dates
Davion Davis WOHS	Kelly	Student Lunch Aide (Transition Program)	\$8.60 per hour not to exceed 10 hours per week	9/5/18 - 6/15/19
Felicia Ndumele WOHS	Kelly	Student Lunch Aide (Transition Program)	\$8.60 per hour not to exceed 10 hours per week	9/5/18 - 6/15/19
Lee Richards WOHS	Kelly	Student Lunch Aide (Transition Program)	\$8.60 per hour not to exceed 10 hours per week	9/5/18 - 6/15/19

**f**. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Yun Abernathy	WOHS	Chinese	MA+45	11	\$12,711	2018-2019
Leanna Amorim	Roosevelt	Spanish	MA+30	15	\$15,560	2018-2019
Joseph Cannuscio	WOHS	French	MA	7	\$10,363	2018-2019
Jean Claude Cenatus	Liberty	French	rench BA+30 13		\$11,430	2018-2019
Nicole Eoon	Roosevelt	Special Education / Mathematics	MA 7		\$10,363	2018-2019
Carlo Felici	Liberty	Italian	BA	4	\$9,494	2018-2019
Amu Lourenco	WOHS	ESL	MA	8	\$10,473	2018-2019
Thany Salazar	Liberty	Spanish	BA	16	\$14,296	2018-2019
Chiaohan Yu	.4 Liberty / .6 Roosevelt	Chinese	MA	7	\$10,363	2018-2019

**g.** Superintendent recommends approval to the Board of Education for the following home instructor appointment(s) at \$73.00 per hour for the 2018-2019 school year:

Name	Certification	Certification	Certification
Kelly Angus	Elementary K-6	Teacher of Students with Disabilities	Elementary School with Subject Matter Specialization: Language Arts/Literacy Grades 5-8

**h.** Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2018-2019:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Josiah Agbo	Substitute	х					
Michaela Baker	Substitute	Х	Х				
Juan Colon	N/A						Х
Kelly Correia	CE	Х	Х	Х	Х		
Margie Cummings	N/A						Х
Elmer Daniels	Substitute					Х	
Blaise Duffy	Substitute	Х	Х				

Christina Faust	CE	Х	Х		
Corey Feigenbaum	Substitute	Х	Х		
Peter Gentile	Standard	Х			
Sabrina Jenkins	Standard	Х	Х		
Alan Lowy	Standard	Х	Х		
Adrienne Manley	Substitute	Х	Х	Х	
Luci Maragni	CE	Х	Х		
Ashley Morris	Substitute	Х	Х		
Anjali Nerurkar	CEAS	Х	Х		
Dede Nouvi	Substitute	Х	Х		
Marco Ortiz	N/A				Х
Patricia Pacheo	Substitute	Х	Х		
Kaila Paris	Substitute	Х	Х		
Thomas Rubinetti	Standard	Х	Х		
Michilena Vincent	Substitute	Х	Х		

#### 4. Leaves of Absence:

**a.** Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Dana Iorio Family	Kelly Special Education	9/4/18 - 10/8/18 amended	10/9/18 - 1/22/19 amended	N/A	1/23/19
Mallory O'Connell Family	Kelly Special Education	10/15/18 - 12/7/18	12/10/18 - 3/29/19	N/A	4/1/19

**b.** Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Aline Charles Medical	Transportation Bus Driver	9/1/18 - 9/30/18	N/A	N/A	10/1/18
Hernan Molina Medical	Gregory Custodian Mid-Shift	7/30/18 - 8/17/18	N/A	8/20/18 - 10/5/18	10/8/18
Rachel Mondalto Medical	St. Cloud Paraprofessional	N/A amended	N/A	N/A	9/4/18 amended

#### 5. Transfer(s):

- **a.** Superintendent recommends approval to the Board of Education for the following transfer(s) of certificated staff. (Att. #3)
- **b.** Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff. (Att. #4)

Personnel - Items 1 through 5 MOTION: <u>Mr. Alper</u> SEC

**VOTE:** <u>4-0 (RC)</u>

#### **B. CURRICULUM AND INSTRUCTION**

- 1. Recommend approval of Applications for School Business requests. (Att. #5)
- 2. Recommend approval for student teaching for the 2018-2019 school year (Att. #6)

## Curriculum and Instruction - Items 1 and 2MOTION: Mr. RobertsonSECOND: Mr. AlperVOTE: 4-0 (RC)

#### C. FINANCE

#### a.) Special Services

**1.** Recommend approval for the following out of district placements for the 2018-2019 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
1502037	Holmstead School	Tuition: \$55,396.80 180 days @ \$307.76/day	Budgeted
2706092	Legacy Treatment Services	Tuition: \$71,771.70 210 days @ \$341.77/day 1:1 Aide: \$38,724.00 210 days @ \$184.40/day	Budgeted
2605017	Morris County Vocational School	Tuition: \$6,550.00 10 months @ 655.00/month	Budgeted
2907108	Morris-Union Jointure Commission	1:1 Aide: \$70,900.00 180 days @ \$393.88/day	Budgeted
1204098	Mount Carmel Guild Academy	Tuition: \$53,100.00 180 days @ \$295.00/day	Budgeted
1605041	Mount Carmel Guild Academy	Tuition: \$53,100.00 180 days @ \$295.00/day	Budgeted
1609098	Mount Carmel Guild Academy	Tuition: \$53,100.00 180 days @ \$295.00/day	Budgeted
2506093	ECLC of New Jersey transfer	Tuition: \$52,439.40 180 days @ \$291.33 1:1 Aide: \$33,750.00 180 days @ \$187.50	Budgeted
1610070	Mount Carmel Guild Academy transfer	Tuition: \$53,100.00 180 days @ \$295.00/day 1:1 Aide: \$15,300.00 180 days @ \$85.00/day	Budgeted
2604045	Holmstead School	Tuition: \$55,396.80 180 days @ \$307.76/day	Budgeted

1601100	Barnstable Academy	Tuition: \$46,200.00 Transportation: \$9,950.00	Unbudgeted
		10 months @ \$5,615.00/month	

2. Recommend approval of following tuition students for the 2018-2019 school year.

Student #:	School	Responsible District	Tuition Received
60698	West Orange High School	South Orange-Maplewood	Tuition: \$24,455 1:1 Aide: \$17,517

# **3.** Recommend approval for the following providers for evaluations for the 2018-2019 school year:

ID Number	Provider	Type of Service	Cost	Not to Exceed	Budgeted/ Unbudgeted
1408084	Laura McGowan	Educational Evaluation	\$800.00/Evaluation and Report; \$80.00hour/Classroom Observation; \$50.00/Travel Fee for Observation	\$1,100.00 amended	Budgeted
1406078	Lake Drive Program 10 Lake Drive Mountain Lakes, NJ 07046	Educational Evaluation	\$800/Evaluation	\$800.00	Budgeted

## **4**. Recommend approval for the following service providers for related services for the 2018-2019 school year.

ID Number	Provider	Type of Service	Cost	Not to Exceed	Budgeted/ Unbudgeted
2506122	Vistas PO Box 4214 Highland Park, NJ 08904	Orientation & Mobility Services	\$155 per hour 60 minutes per week	\$7,000.00	Budgeted

# **5.** Recommend approval for student to receive educational services for the 2018-2019 school year.

ID Number	Provider	Service	Rate	Not to Exceed
258055	Edgenuity Inc. 8860 E. Chaparral Road Suite 100 Scottsdale, AZ 85250	License Single User Comprehensive Core and Career Package	\$450.00	\$450.00

#### b.) Business Office

1. Recommend approval of the 8/27/18 Bills List: (Att. #7)

Payroll/Benefits	\$ 732,287.97
Transportation	\$ 168,512.44
Tuition (Spec. Ed./Charter)	\$ 180,898.90

Instruction	\$ 323,248.01
Facilities	\$ 532,314.52
Capital Outlay	\$ 54,015.94
Grants	\$ 115,409.85
Food Service	\$ 45,735.28
Summer Enrichment	\$ 11,627.51
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 401,303.46
	\$ 2,565,353.88

- 2. Recommend approval of June 2018 transfers within the 2017-2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #8)
- **3.** Secretary's Report Acceptance and Certification June 2018

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of June 2018, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #9)

4. Report of the Treasurer of School Monies - June 2018

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of June 2018, which report is in agreement with the Secretary's Report. (Att. #10)

 Recommend approval of the following resolution regarding Government Obligation Contract dated as of September 1, 2018, between KS StateBank (Obligee) and West Orange Board of Education (Obligor) for the purchase of four hundred fifty (450) HP Chromebooks:

BE IT RESOLVED by the Governing Body of Obligor as follows:

- Determination of need. The Governing Body of Obligor has determined that a true and very real need exists for the acquisition of four hundred fifty (450) HP Chromebooks as set forth in the Government Obligation Contract dated September 1, 2018, between the West Orange Board of Education (Obligor) and KS StateBank (Obligee) for a 3 year term at a rate of 5.010%.
- 2. Approval and Authorization. Transaction has been completed in accordance with the Hunterdon County ESC Co-op #34HUNCCP, award designation HCESC Bid #18/19 TELP Small Ticket Tax Exempt Lease Purchase Program. The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interest of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates the following person to execute and deliver the the Contract on Obligor's behalf with such changes thereto as such person deems appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Contract.

Authorized Individual: John Calavano, Business Administrator.

- 6. Recommend approval of Settlement Agreement between the parents of Student #1206081and the West Orange Board of Education as stipulated in closed session.
- **7.** Recommend approval of Settlement Agreement between the parents of Student #2606128 and the West Orange Board of Education as stipulated in closed session.
- 8. Recommend approval of proposed non-public technology aid program expenditures funded through the Office of State Aid Entitlements and Payments to Nonpublic Schools (not local funds):

Non Public School	Description	Budget
Golda Och Academy (Upper School)	<ul> <li>Luxor 16 Tablet/Chromebook Charging Cart</li> <li>Acer Chromebook Rll</li> <li>Acer Chromebase 24 CA24I-Cn-Intel Celeron 4GB RAM-16GB SSD-23.8" Non Touchscreen AlO PC</li> <li>Lenovo Chromebook N23</li> <li>Apple iPad-6th Generation-Wi-Fi Only 32GB</li> </ul>	\$8,748.00
Golda Och Academy (Lower School)	<ul> <li>25 Chromebooks</li> <li>Chromebook Charging Cart</li> <li>40 Sets of headphones w/inline mic</li> <li>Laptop Cart</li> <li>IXL Student Membership</li> </ul>	\$9,216.00

- Rescind approval/acceptance of 2017-2018 Italian American Committee on Education (IACE) Educational Materials Grant, for the purchase of materials such as textbooks, Italian language software products, Italian books, etc., in the amount of \$3,000, previously approved on the 5/8/17 agenda.
- **10.** Recommend approval of awarding of the following bid: (Att. #11)

Bid #	Description	Vendor	Award Description
18-18	West Orange High School Band Uniforms	DeMoulin Bros. and Co. Greenville, IL	\$82,203.13

**11.** Recommend the approval of the emergency remediation of the Kelly Elementary School Flooding and to direct the Business Administrator to comply with the requirements of NJSA 18A:18A-7 for the procurement of emergency contracts with Servpro and Drill Construction, as approved by the Essex County Office of the Department of Education on 8/17/18.

Finance - Special Services Items 1 through 5; Business Office Items 1 through 11MOTION:Mrs. MordecaiSECOND:Mr. RobertsonVOTE:4-0 (RC)

#### D. MISCELLANEOUS

1. Recommend approval of the Breakfast After The Bell program for the 2018-2019 school

year.

MOTION: Mrs. Mordecai

SECOND: Mr. Alper

**VOTE:** <u>4-0 (RC)</u>

- X. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS
- XI. NEXT BOARD MEETING to be held at 8:00 p.m. on September 24, 2018 at West Orange High School.
- XII. PETITIONS AND HEARINGS OF CITIZENS
- XIII. EXECUTIVE SESSION at 11:13 p.m.

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it
RESOLVED: The Board of Education adjourns to closed session to discuss Employee #7228. No action will be taken. Be it further
RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: <u>Mr. Robertson</u> SECOND: <u>Mrs. Mordecai</u> VOTE: <u>4-0 (VV)</u>

- XIV. PUBLIC SESSION AT 11:51 p.m.
- XV. ADJOURNMENT AT 11:51 p.m.

Respectfully submitted,

John Calavano, Board Secretary